APPENDIX B

A Workplace Readiness Guide for Adult Education Programs Preparing to Deliver Workplace ESOL

October 2003
Appendices B-1, B-2, B-3 and B-4 are adapted by the Tennessee Department of Labor and Workforce Development, Office of Adult Education, and the University of Tennessee, Center for Literacy Studies, in preparation for delivering English to speakers of other languages instruction in the workplace from PRO-NET 2000, A Publication of Building Professional Development Partnerships for Adult Educators Project, May 2002

Contributors:
Judith Crocker
John Tibbetts
Renée Sherman
Michael Dlott
American Institutes for Research

Sponsored by:
U.S. Department of Education
Division of Adult Education and Literacy
Ronald Pugsley, Division Director
Jim Parker, Project Officer